Library Guide for Module and Programme Developers (Online Programmes)

Individual Pages in the Library / Perma URLs

The Library for Online Programmes URL is http://libguides.liverpool.ac.uk/onlineprogrammes however you should use our permalinks for infrequently updated literature or Web pages, this will avoid problems in the future. The perma URL for the homepage is: http://s.liv.ac.uk/29

You can find the perma URL to individual Web pages in the side menu, e.g. if we browse to the Referencing page we can see the perma URL is: http://s.liv.ac.uk/35

Many PDF guides also have a perma URL, these are listed in the guide Linking to Library for Online Programmes Web pages this guide is available on the Staff page.

You can also use perma URLs for the Library Training module (e.g. http://s.liv.ac.uk/162) and subject readiness pages, some of these pages also provide both embed code which can be used within Blackboard or other Web systems to directly display the page within the required system.

Advice for managing/ selecting readings via the UoL Online Library

The UoL Library provides around half a million e-books and many thousands of E-Journals. E-books may be available as permanently ‘purchased’ e-books or as part of general packages (‘subscribed’ e-books), the latter may be removed by the online publisher. For reliability, it is recommended to use purchased e-books for core/required readings. You should also consider DRM (digital rights management) issues which can limit downloading or printing. The UoL library currently provides access to around 100,000 non-DRM and permanently purchased e-books.

You can quickly check if an e-book title is purchased or has DRM, you can use the extended ‘Discover’ search in the ‘Staff Information’ area of the Library for Online Programmes http://libguides.liv.ac.uk/onlineprogrammes/staff (see icon in the side menu of the Library for Online Programmes):
To search for only non-DRM e-books, use the option 'Unrestricted items only', similarly to limit your search to only permanently purchased e-books use 'Purchased e-books only':

**Search for E-Books and E-Journal Articles, also see Discover Advanced Search Options**

For Legal, Market Data and other resources see E-Resources

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**E-Book Sources Shown in Reading Lists**

E-Books shown in reading lists must also display the source of the e-book e.g. UoL Online Library, Vital Source, Online Bookstore. If you do not include the source this can cause confusion for some students.

**Further Help**

Please also see further guides for online staff; these are accessible from the ‘Staff Information’ area of the Library site http://libguides.liv.ac.uk/onlineprogrammes/staff

- Online Staff Introduction to Managing Library Content (PPT)
- Staff Flyer (general advice on Library contacts, practices)
- Managing Readings – Advice from the Library
- Library for Online Staff Handbook
- Adding Direct Links to E-Resources
- Staff Information for using E-Books and E-Book Collections
- Linking to Library for Online Programmes Web pages/Content

If you have any questions please contact your Librarian (see list of Liaison Librarians and Librarian for Online Programmes).